

# **BISHOP COTTON WOMEN'S CHRISTIAN COLLEGE**

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **IQAC Initiatives:**

#### **1. Admission Strategy**

The following strategy was adopted to improve the admission of UG courses:

- Each Department interacted with the Pre-University students of our college and highlighted the courses offered in Degree, add on Courses, Infrastructure Facilities, Teaching Methods, Placement Facilities, Career Opportunities, Certificate Courses and Industrial Visits.
- The College took an initiative to do outdoor advertisement in the form of distribution of brochures attached through application forms, distribution of pamphlets as supplements in newspapers, banners, television advertisement and social media.
- The Admission process was conducted both online and offline for the Academic year 2022-23.

#### **2. Auditing of the Departmental Activities**

##### **Internal Audit:**

- The Internal Audit Committee comprises of the following members - Dr. Jacqueline, Dr. Manonmani, Dr. Marie Kavitha, Ms. Suvina Benjamin and Dr. Amitha Santiago. They verified the activities conducted by the departments and gave their suggestions. The same was placed before the Governing Council and their feedback was collected.

##### **External Audit:**

- External Audit for Practical Subjects was conducted for the Departments of Botany, Zoology, Chemistry, Mathematics, Physics, Computer Science, Home Science, Biotechnology and Psychology. The external auditors from Bengaluru City University conducted the audit.

- Local Inspection Committee of the University conducted the audit on 23<sup>rd</sup> June 2022. Permission was granted to add one more section in the BCA course and to start B.Sc. Microbiology course.

### **3. Feedback from Alumni, Students, Staff, Employers and Parents**

A structured feedback format was sent online and the same was received from all the stakeholders.

### **4. AQAR Submission**

As per NAAC guidelines, AQAR for 2020-21 was submitted on 30<sup>th</sup> March 2022.

### **5. Participation of faculty in Webinars/Seminars/FDP/Workshop/Conferences/Syllabus Orientation Program/Training Course/Paper Presentation/Publication**

| <b>Activity</b>                 | <b>Faculty attended</b> |
|---------------------------------|-------------------------|
| Webinars/Seminars               | 13                      |
| Faculty Development Programme   | 10                      |
| Workshop                        | 07                      |
| Conference                      | 03                      |
| Syllabus Orientation Programmes | 03                      |
| Training Course                 | 01                      |
| Paper Presentation              | 07                      |
| Paper Publication               | 07                      |

### **6. Webinars/E-Quiz/Guest Lectures/ Intercollegiate/Interclass/Interdepartmental activities/Workshops/Panel Discussion/Industrial Visits/ Field Visits/ Awareness Programmes:**

| <b>Activity</b> | <b>No. of activities</b> |
|-----------------|--------------------------|
| Webinars        | 19                       |
| E-Quiz          | 10                       |

|  |    |
|--|----|
| Guest Lectures                           | 11 |
| Inter-collegiate activities              | 04 |
| Interclass/Inter disciplinary activities | 14 |
| Workshops                                | 12 |
| Panel Discussion                         | 02 |
| Industrial Visits/Field visits           | 26 |
| Awareness Programs                       | 12 |

**7. Activities organized by the college under the Government Initiative - ‘Azadi Ka Amrit Mahotasav’ (Celebrating 75<sup>th</sup> Year of India’s Independence)**

Cultural programs and Competitions were organized on the above theme. The students of 2<sup>nd</sup> and 3<sup>rd</sup> B.Sc. attended the local public exhibition organized by the Directorate General of Quality Assurance.

**8. Pre-Placement Training Programme/Career Guidance**

- A Pre-Placement Training Programme was organized for all the final year students to match the students Skills, Knowledge, Aptitude and Attitude as per industry requirements.
- A Career Guidance program was conducted for the members of the Rotaract Club on 8<sup>th</sup> October 2021.

**9. Certificate Courses/Skill Enhancement Courses/Value Added Course**

- Department of Commerce organized Tally Prime Certificate Course for the students of 2<sup>nd</sup> and 3<sup>rd</sup> B. Com, conducted by Edify Institute of Computers, the duration of the course is 30 hours. 80 students have registered for the course.
- Department of Commerce & Management Studies organized Capital Market Certificate Course for the students of 2<sup>nd</sup> B. Com and 2<sup>nd</sup> BBA, conducted by Ascent Capital Market Academy, the duration of the course is 32 hours. 38 students have registered for the course.

- Department of Management Studies organized Tally ERP 9 Certificate Course for the students of 2<sup>nd</sup> and 3<sup>rd</sup> BBA, conducted by Creative Academy of Training and Development, the duration of the course is 32 hours. 16 students have registered for the course.
- Department of Bio-Technology organized a certificate course CRISPR – Next Generation Therapeutics for the students of 3<sup>rd</sup> B.Sc., conducted by Vowels Advanced School of Learning and Research Pvt. Ltd., the duration of the course is 30 hours. 15 students have registered for the course.
- Department of Bio-Technology organized a Skill Enhancement Program CRISPR - Applications and Principles for the students of 1<sup>st</sup> and 2<sup>nd</sup> B.Sc. conducted by Vowels Advanced School of Learning and Research Pvt. Ltd.
- Department of Computer Science organized a certificate course on Python Programming for the students of 3<sup>rd</sup> BCA, 33 students have registered for the course.
- Students of 1<sup>st</sup> and 2<sup>nd</sup> B. Com and BBA have enrolled for certificate courses on MOOC – SWAYAM Platform.
- Students of 3<sup>rd</sup> BCA have enrolled for certificate courses on MOOC – Future Skills Prime Platform.
- A Value Added Course for 30 hours on Quantitative and Qualitative Aptitude was conducted for the students of 3<sup>rd</sup> BCA.

#### **10. Alumni Meet**

- An Alumni Meet was organized by the E-Cell Committee on the following theme: Walk in Entrepreneurs, Let's Talk on 18<sup>th</sup> June 2022.
- An Alumni Meet was organized by the Department of English (PG) on the following topic: Careers in Academics, Corporates, Creative and Digital Commons with an MA in English Studies on 11<sup>th</sup> December 2021.

- International Yoga Day was celebrated on 21<sup>st</sup> June 2022. Dr, Shobha Indrakumar an Alumni of BCWCC (BCA-2008 batch) was the Guest Speaker and Yoga Instructor who conducted a yoga session for the students.

#### **11. Extension Activities:**

- The Department of Home Science conducted a Skill Enhancement Programme for the YWCA computer training unit students in word excel shortcuts, on 21<sup>st</sup> January 2022.
- The Department of Home Science conducted a Dental Hygiene Program for the NIOS - Early Child Hood Education Course Trainees on 2<sup>nd</sup> February 2022.
- The Department of Home Science conducted a Parent Education Program for parents of Pre-school children on 5<sup>th</sup> February 2022.
- The Department of Management Studies organized an outreach program to ARPANA School of Special Education on 24<sup>th</sup> February 2022.
- The Chapel Committee organized an outreach program to the Cottonego Convent on 21<sup>st</sup> December 2021 and also visited the CSI Hospital Geriatric ward on 25<sup>th</sup> June 2022.
- The Rotaract Club organized
  - ANNADATA - the club's flagship project to distribute homemade food to the needy every month.
  - The members donated Notebooks and Clothes to the underprivileged children at St. Thomas Believers Church on 14<sup>th</sup> August 2021.
  - The members visited an Orphanage – Boys' Home and Arpana School of Special Education on 14<sup>th</sup> November 2021 and on 3<sup>rd</sup> March 2022 respectively.
  - The club organized a Mega Trek on 24<sup>th</sup> October 2021 to raise funds to donate for kids' heart surgery.

- The club also conducted several awareness programs as a part of their extension activities.

## **12. Parents Teachers Meeting**

A Parents Teachers meeting was conducted on 6<sup>th</sup> August 2022 to apprise parents about their wards performance in academics and attendance and a feedback was collected from them.